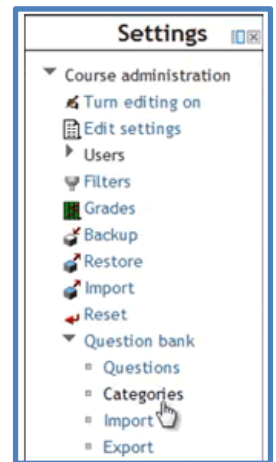


SHORT ANSWER QUESTIONS

The steps to create a Short Answer question in Moodle are as follows:

1. Go to **Settings -- Course Administration** click the little arrow next to **Question Bank -- Questions**.
2. Select the quiz category from the dropdown box then click the **Create a new question . . .** button.
3. Select the question type from the pop-up window. In this instance, select the Short Answer option, then click **Next**.
4. When the "Adding a Short Answer Question" window appears, verify that you are in the correct quiz category, then enter a brief **Question Name** and also the **Question Text**, which will be the question or statement that the students see when taking the quiz.



Category	Chapter 1 (3)
Question name*	Columbus discovers America
Question text	What year did Columbus discover America?

5. Select the point value and the penalty factor.
6. You must have at least one correct answer option (*although depending on the question there may be multiple answers*). Type the correct answer in **Answer 1** and set it to 100%. Keep in mind that students must type the answer exactly the way you enter it. If there are other possible wordings, write them in the additional answer boxes.
7. Scroll to the bottom and select **Save Changes**.

Answer 1	
Answer	1492
Grade	100 %
Feedback	