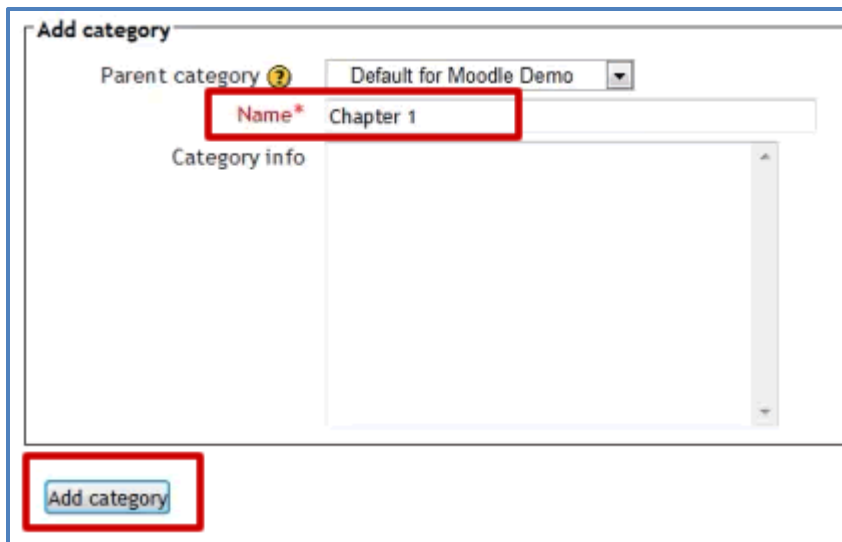
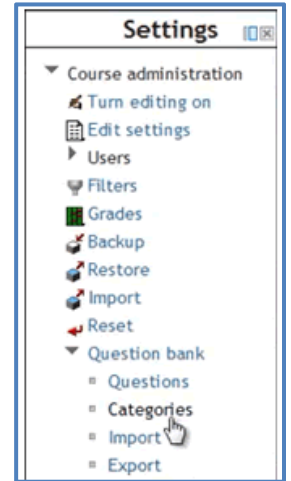


CREATING QUIZ CATEGORIES

Moodle quiz questions are created and stored in a **question bank**. Within the question bank a teacher will set up quiz **categories** where particular questions will be stored. With that in mind, you might have categories named by chapters of the book: Chapter 1 Quiz, Chapter 2 Quiz, and so on. Or you might name the categories by the topic of the quiz: Civil War Quiz, American Revolution Quiz, and so forth. Use a naming convention that makes sense to you. The instructions below describe how to setup categories.

1. Go to the **Settings** block -- select **Course Administration** -- click on the little arrow next to **Question Bank** -- click on **Categories**.
2. At the *Edit Categories* window, type a name for the category in the **Name** box. Make sure the *Parent Category* is called *Default*.
3. Click the **Add Category** button.

A screenshot of the 'Add category' form. At the top, the title 'Add category' is followed by a question mark icon. Below this, there is a 'Parent category' dropdown menu with a question mark icon and the text 'Default for Moodle Demo'. The 'Name*' field contains the text 'Chapter 1'. Below the name field is a 'Category info' text area. At the bottom left of the form, there is a blue 'Add category' button.